



**Independent
Media Arts Alliance**
**Alliance des arts
médiatiques indépendants**

JOB CALL - National Director, IMAA

Application deadline: November 1, 2017

Anticipated start date: January 15, 2018

\$45000 per annum plus benefits, 4-day work week, 6 weeks paid vacation.

Location: Montréal, Québec*

Years of experience: 5 to 10 years

The **Independent Media Arts Alliance (IMAA)** is seeking a National Director to lead, guide and inspire its vibrant cross-Canada network of 80 member organizations representing more than 12,000 artists and cultural workers. IMAA is a member-driven non-profit national organization that works tirelessly to advance and strengthen the media arts community in Canada.

For more information about IMAA, its members and activities, visit www.ima.ca

IMAA's National Director is responsible for initiating and coordinating IMAA's projects and activities. Candidates must have experience with grant writing and working in a non-profit arts environment; have comprehensive knowledge of the independent media arts in Canada, and demonstrate a strong understanding of arts funding and the political landscape in Canada. This position requires exceptional communication skills (written and oral, English and French), excellent organizational skills and practices, experience in project management and supervising personnel, a commitment to responding to the needs of the independent media arts community, and a willingness to develop new links and partnerships.

MAJOR RESPONSIBILITIES:

- Chart a course for the Alliance, responding to challenges, seizing opportunities and achieving buy-in and consensus for projects and initiatives with IMAA's Board and membership;
- Work with colleagues and partners in the arts sector to prioritize and pursue advocacy efforts on behalf of the independent media arts;
- Research and prepare all operating & project grants for submission to funding agencies;
- Promote and maintain communication among IMAA's membership, staff and Board;
- Encourage participation and development of committees among the board and membership;
- Develop partnerships within the Media Arts community (in both the private and public sectors);
- Ensure sound financial and administrative stewardship;
- Support and supervise permanent and temporary staff; and
- Respond to any other related tasks and duties that are required.

The IMAA is an equal opportunity employer and is firmly committed to actively assuring full participation in the organization and access to its resources to all people, regardless of gender, ethnicity, language, sexual orientation, age or ability.

To apply, please submit a cover letter, CV and three references by email to Ms. Cease Wyss, IMAA President: president@ima.ca

Only shortlisted candidates will be contacted.

**IMAA's National Office is located in Montréal and the successful candidate will ideally work from that location; however the Board is willing to discuss another work location if necessary.*